The Crooms AoIT Alumni Association’s grant program has been established to support the arts, athletics, activities and clubs at *Crooms Academy of Information Technology* in pursuit of a full and enriching academic experience for every student. The Alumni Association raises funds for the grant program through the use of private donations, which are separate from our membership dues. To keep the grant program viable, we ask that your team or program members and families become involved in the to the Alumni Association’s events and activities now or in the future to ensure future students are able to receive similar support. You can learn more about the Alumni Association at our website at [http://www.croomsalumni.com](http://www.croomsalumni.com/).

Part One – General Program Guidelines

This program is intended to support the student athletics, activities, and clubs as well as faculty and classroom needs that benefit the general student body. To be eligible for a grant, the requester must be affiliated with a recognized sport or athletic club at *Crooms Academy of Information Technology* or be a faculty member at the school. In the past, winning Grant applicants have purchased tangible goods / fees for events which benefit a great number of students or have the capability to benefit current AND future students.

Grants will not be approved for the following:

* Non school related programs and events
* Individual requests for non-scholastic sponsorships
* Programs of a sectarian, religious or political nature

Spring 2019 Grant Program Guidelines

**Deadline to apply: February 1, 2019**

***A total of $500 will be distributed during the Spring 2019 grant season. Multiple grants may be awarded, as such, applicants are encouraged to only apply for the amount they need. All funds distributed this season will be issued to a sporting team or athletic club, coach, or physical education program at Crooms Academy of Information Technology. A request amount may be less than or equal to $500 amount.***

* 1. ***Equipment or uniforms purchased with a grant must be passed on for the continued use of the program, club, or activity***
	2. ***Event fees paid with a grant must be clearly documented and listed on the athletic club or sport’s competition schedule***

Procedures

1. Submit the application: Applications may be submitted by e-mail at management@croomsalumni.com
2. Applications must be received by 11:59pm February 01, 2019
3. Applications will be reviewed by the Alumni Association’s Grants Committee. Distribution will occur in February 2019/March 2019.
4. Input may be sought by the Grants Committee from the Athletic Director or school administrators.
5. **You must submit a copy of the invoice supporting the monies spent within one year of receipt of the grant.** Please return the invoice by e-mail to management@croomsalumni.com

If you have questions about the application form, requirements or process, please contact the Grant Coordinator: Brock Mangus – (321) 377-8644

**Acknowledgement**

I hereby acknowledge that I have read and understood the above requirements and will do my utmost to meet them. Furthermore, I acknowledge that I am a recognized representative of a Crooms Academy of Information Technology club or sport or that I am a member of the Crooms AoIT faculty, and that I will be held accountable to ensure the grant funds are spent in accordance with the requirements outlined. By submitting this application the applicant hereby certifies all information contained within is factual and as accurate as possible. The applicant also agrees to allow the Grants Committee to review all submitted material.

Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part Two - Application Form

|  |  |  |
| --- | --- | --- |
| Date of Request: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
| Requesting Group: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Group Type: | \_\_\_\_ Athletic | \_\_\_\_ Club | \_\_\_\_ Activity | \_\_\_\_ Classroom \_\_\_\_ Other |
| Contact Name: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Phone: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Amount Requested: | $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Earliest Date Needed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Describe the purpose of this grant: |  |  |  |

 List of members and/or number of students benefiting from the request:

Describe how the funds will be used. Include your current budget and expenses and the need for this grant:

(If you need additional space, please use the back of this form)